



Institute for Nonprofit Leadership & Management

Spring 2009 Certificate Course Schedule

Fundamentals of Grant Writing

This course presents an overview of the core elements necessary to successfully construct a grant application for nonprofits. It will cover how to determine the appropriateness of a grant relative to your organization and tips to effectively research and locate grants. 1 session.

SP N2440 OA Wed 3/4 \$50
MDTN 9am-12pm SSC Alumni D'Ambrosio, J.

Effective Leadership for Nonprofit Organizations

Learn principles of effective leadership required in today's nonprofit sector, as well as learn about the importance of having an organizational mission. You will also explore short- and long-term planning techniques. 1 session.

SP N2432 OA Wed 3/11 \$50
MDTN 3-6pm LRC 221 Grady, D.

Gearing Up For Strategic Planning

This course examines what you need to know to successfully engage in strategic planning. You will learn how to assess your organization's readiness to plan, as well as the key elements of a strategic plan, including the role of vision, mission, goals, objectives, and action steps in successful planning. 1 session.

SP N2438 OA Wed 3/25 \$50
MDTN 9am-12pm SSC Alumni Checklick, J.

Roles and Legal Responsibilities of Nonprofit Boards

This workshop examines the reporting requirements, laws and regulations that govern nonprofit boards as well as highlighting the Sarbanes-Oxley legislation. The functions and contributions of successful boards are examined including the distinction between the role of the executive and the role of the board. This four-hour program counts as two courses. 1 session.

SP N2430 OA Wed 4/1 \$70
MTGY 5-9pm CHAMBER D'Ambrosio, J.

Coaching as a Powerful Model of Management, Mentoring and Leadership

This course will familiarize executives and leaders how implementing a coaching style can have quick and effective results within an organization to: Promote innovations and accelerate results; Effectively develop and retain valuable organizational members; Improve organizational communications and team effectiveness, and; Deepen commitment to personal, professional, and organizational goals. 1 session.

SP N2449 OA Wed 4/15 \$50
MDTN 9am-12pm SSC Alumni Spieler, P.

Endowment Building and Planned Giving

Learn about endowments, their benefits to organizations and donors, and how endowment building and planned giving work together. You will also learn about assessing an organization's readiness for endowment building and developing a case for support. 1 session.

SP N2473 OA Wed 4/22 \$50
MDTN 9am-12pm SSC Alumni VanHouten, K.

Nonprofit Accounting Basics

This course addresses current issues posed by the IRS that impact exempt organizations. It covers the accounting responsibilities and requirements that tax-exempt groups must abide by. The course presents the necessary information that nonprofit organizations need to disclose in required filings and reports. 1 session.

SP N2442 OA Wed 5/13 \$50
MDTN 9am-12pm SSC Alumni Weddell, T.

To register or for more information:

Phone:
845-341-4890

Online:
www.sunyorange.edu/nonprofit



Dan Grady,
President and
CEO, Hospice of
Orange and
Sullivan Counties

“The Institute for Nonprofit Leadership and Management offers local nonprofit organizations the opportunity to participate in events that are equal to State and National conferences without having to leave the area.”

Continuing and Professional Education

Orange County Community College
State University of New York

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